

Key Word Sign Australia Presenter Licence Agreement

Key Word Sign (KWS) Australia is a not-for-profit organisation with the responsibility of ensuring the quality and standard of trained and accredited Key Word Sign Presenters.

Accredited Presenters are those people who have completed Key Word Sign Presenter Training and delivered a supervised workshop to the required standard.

This Licence agreement is between:

Key Word Sign Australia and _____

This Licence Agreement entitles the above Accredited Presenter (referred to as the Licensee) to deliver Basic Workshops according to the terms outlined below and to display the Key Word Sign Australia logo™ on promotional hard copy and electronic material.

1. Terms of this Licence Agreement:

1.1 Licensee Rights and Responsibilities:

1. The Licensee will notify Key Word Sign Australia when a workshop is planned, one month before the date of the workshop.
2. Training will be delivered to a maximum of 15 people, or a maximum of 30 people if the training is delivered with another Licensed Presenter acting as a Sign Tutor, or if co-presented with another Licensed Presenter.
3. A Basic Workshop may be delivered over 1 day, 2 x half days or a series of modules. The training must be the equivalent of at least 6 hours in duration.
4. All participants of the Basic Workshop will be given the book “Getting Started with Key Word Sign” as part of their participation in the training.
5. The Licensee will use the approved Basic Workshop Powerpoint materials (with the trademarked Key Word Sign Australia logo).
6. A royalty from each workshop delivered will be paid to the state Key Word Sign body. The royalty required is \$20.00 per participant where participants are charged to attend. Workshops that are delivered free of charge for participants will require a royalty of \$50.00/workshop to be paid.

7. Within two weeks after the training the Licensee will send to Key Word Sign Australia and the relevant state committee/representative:

- Participant Form
- Workshop Report and Evaluation Summary, and
- The required royalty (to the state committee/representative)

8. The Licensee will be provided with:

- Information about relevant research, including new research emerging in the field
- The opportunity to attend regular Sign Update sessions
- Free access to Key Word Sign Australia Professional webinars
- Approval to display the trademarked Key Word Sign Australia logo on promotional materials and website
- Optional listing on “Find a Key Word Sign Presenter” on Key Word Sign Australia website, and
- A 10% discount on all products, including new products

9. Key Word Sign Australia will maintain the Licensee’s access to all required resources for the competent delivery of a Basic Workshop, will offer regular Sign Updates, and provide support to the Licensee as requested.

9. As a Licensed Presenter you will be expected to promote the appropriate use of Key Word Sign, and contribute to its development.

10. The Licensee will maintain their competence in the use of sign and in delivery of training by adhering to the Key Word Sign Australia Quality Assurance requirements and will demonstrate this annually at the time of their licence renewal.

11. Non-renewal of the Licence will terminate this agreement and the Presenter will be unable to deliver Basic Workshops or other Key Word Sign training sessions, or to display the logo on any paper or electronic materials.

This Licence is provided with Professional Membership of Key Word Sign Australia, when the Presenter has met the quality assurance requirements.

I agree to the terms and conditions set in this Licence Agreement.

Signed: _____ Date: _____

Name: _____